Tooling Cost Summary

Supplier Name _____ Prepared by _____

Lear P. O. # _____ Supply Rep. _____

Lear Part # _____

P.O. Date _____ Date _____

LEAR PURCHASE ORDER				Outsourced Labor or Services								In-House Costs						
Base/Amend (1a)	Line Item Description (1b)	Amount (1c)	Supplier Job No. (2)	Sub-Supplier Name (3)	Invoice Number (4a)	Invoice Date (4b)	Invoice Amount (4c)	Order Number (5a)	Order Date (5b)	Check Number (6a)	Check Paid (6b)	Labor Hours (7a)	Labor Rate (7b)	Labor Amount (7c)	Material Description (8a)	Material Amount (8b)	Total Supplier Presented Incurred Costs (9)	Supplier Presented Incurred Costs Over/Under Purchase Order (10)
LINE ITEM TOTAL																		

[Use as many lines as you need before you total]

Column

(1a)	Base/Amend	Enter "Base" or amendment number, where applicable, for each line item from the Purchase Order or Amendment, respectively.
(1b)	Line Item Desc	Use a brief description consistent with the actual tooling line-up of the Purchase Order.
(1c)	Amount	Enter the production tooling amount authorized on the Purchase Order for each line item.
(2)	Supplier Job #	Enter your Job/Work Order number assigned to the Line Item, Purchase Order or Amendment(s)
(3)	Sub-Supplier Name	Enter the sub-supplier's name for any purchased services or materials related to the line item in column (1b)
(4a)	Invoice Number	Enter the sub-supplier's invoice number for any purchased services or materials.
(4b)	Invoice Date	Enter the Date of the sub-supplier's invoice.
(4c)	Invoice Amount	Enter the sub-supplier's charge for each item related to the line item described in column (1b)
(5a)	Order Number	Enter the date of your Purchase Order shown in column (5a)
(6a)	Check Number	Enter the number of the check used to make payment for the purchased services or materials invoice shown in column (4a)
(6b)	Check Paid	Enter the amount actually paid for the purchased services or materials invoice shown in column (4a)
(7a)	Labor Hours	Enter all in-house labor hours charged to the column (1b) Line Item, separated where appropriate, by labor rate classification.
(7b)	Labor Rate	Enter your fully accounted labor rate for the hours shown in column (7a)
(7c)	Labor Amount	Enter the result from multiplying columns (7a) by (7b)
(8a)	Material Desc.	Enter a brief description of any in-house materials charged to the Line Item Shown in column (1b)
(8b)	Material Amount	Enter the amount charged to the Line Item as described in column (8a)
(9)	TSPIC	Total columns (6b), (7c), and (8b) and enter their sum in column (9).
(10)	SICO/UPO	Subtract the total of column (1c) from column (9). Show underspending in parenthesis.