

# LEAR GLOBAL PURCHASING - SUPPLIER BULLETIN

STATUS	BULLETIN #	SUBJECT	RELEASE DATE
NEW	56430-60	DaimlerChrysler "Forever" Requirements	02-15-2007
SCOPE:	ALL APPROVED PRODUCTION PART AND MATERIAL SUPPLIERS TO LEAR (Includes All External and Internal Suppliers to Lear)		

**Subject: Supplier and Sub-Supplier location and Process Change Notification**

Suppliers are expected to review the following and any other publications on a regular basis in order to ensure compliance with Lear's and its customers' policies, procedures and requirements.

Suppliers will be held responsible for any and all claims, liability, damages, cost and expenses of Lear and its customers that are related in any way to supplier's failure to comply with any such policies, procedures and requirements.

**IMPORTANT NOTE:**

While this bulletin highlights the DaimlerChrysler "Forever" requirements, suppliers are also required to maintain compliance with applicable GM and Ford (SREA) requirements and that this bulletin does not preclude the requirements of Toyota (SQAM) requirements, Nissan (ANQP) requirements and Honda (HSQM) requirements.

**Lear's Supplier Requirements Manual:**

**Section 5.0 Scope**

This manual applies to all Lear approved, External Production suppliers globally. Compliance to the requirements within this manual as well as to the general terms and conditions of the purchase order is mandatory.

**Section 6.0 Supplier Communication to Lear Corporation**

Lear's expectations are that all suppliers meet or exceed the following requirements:

- Supplier communication to Lear will be pro-active and will include notification of any and all sub-contractor issues that could affect Lear or its customers.
- All requests for authorization of any proposed material or process changes or moves of production locations are submitted in advance with regard to timing of all issues. For Daimler Chrysler use [http://forever-req.extra.daimlerchrysler.com/wi/clients/Forever-Req\\_e](http://forever-req.extra.daimlerchrysler.com/wi/clients/Forever-Req_e) .

**Section 17.6 Production Part Approval**

- Paragraph 17.6.1, all external production suppliers are required to obtain full approval from Lear receiving facility per the requirements of the AIAG Production Part Approval Process (PPAP) Manual, according to the latest revision level.

**Section 18.0 Production Phase / Manufacturing**

**18.1 All Product / Process Changes**

**Advance written approval** from receiving Lear facilities and the respective Corporate or Regional Purchasing Buyer is required for all changes to a supplier's product/process.

- Samples may be required for review and to evaluate potential impact on Lear's manufacturing processes.
- Submission for PPAP approval is required unless specifically waived.

## 18.2 Production Location Changes

Paragraph 1 – External Production Suppliers must obtain **advance approval** for **all** production location changes from both Lear Corporate Purchasing and receiving Lear facilities as required in the most current edition of the AIAG Production Part Approval Process (PPAP) under “Customer Notification & Submission Requirements.”

Paragraph 5 – PPAP submission (Level 3 unless otherwise directed by the receiving plant) and approval from the Lear receiving plant is required **prior** to the shipment of production material from the new location. An Exit PPAP from the prior facility is also required.

### AIAG Production Part Approval Process (Fourth Edition):

#### Section 3 – Customer Notification and Submission Requirements

3.1 Customer Notification – The organization shall notify the authorized representative of any planned changes to the design, process, or site. Examples are indicated in the table below (see Table 3.1).

Example 7 in Table 3.1

Example of Changes Requiring Notification	Clarifications
7. Product and process changes related to the production product manufactured internally or manufactured by suppliers.	<b>Any changes</b> , including changes at the suppliers to the organization and their suppliers that affect customer requirements, e.g., fit, form, function, performance, durability.

## DaimlerChrysler “Forever” Requirements

### Forever/ODD Box Requirements Process for Changes that require PPAP

#### Lear must notify Daimler Chrysler as required in the “Forever” Requirements

- Notify DaimlerChrysler of all proposed material or process changes.
- Notify DaimlerChrysler of all proposed manufacturing changes.
- Monitor all sub-supplier issues and notify DaimlerChrysler.

#### Page 4 – When this FRA/ODD Box Process applies:

- All supplier initiated changes at either a Tier 1 or Sub-tier
- Follow Production Part Approval Process (PPAP)
- Section 3: Customer Notification and Submission Requirements

#### PLEASE NOTE:

1. **If you are the Supplier System Administrator for your company, please ensure that this bulletin is forwarded to all appropriate contacts within your organization and all manufacturing locations that are shipping to Lear.**
2. **A copy of the DCX Forever Requirements/ODD Box Activity Form is attached as a reference only (See Bulletin # 56430-61). All suppliers should go to the Covisint link for the latest revision level of the form.**